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| NCDAFS3 | North Central Division of the American Fisheries Society |  |

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**2014 Governing Board Meeting Minutes**

*74th Midwest Fish & Wildlife Conference, Sheraton Hotel Chouteau A, Kansas City, M0, January 26, 2014*

President Moy called the meeting to order at 3:00PM and was followed by introductions of the meeting attendees.

***Review of Business Meeting Agenda***

Call meeting to order, determine quorum, recognition of service of past presidents, introduce special guests and visitors (Doug Austen, Ron Essig, John Boreman, Bob Hughes, Joe Margraff). Andrew will review the treasurer’s report to the membership and Phil will request approval of the report. Phil reviewed the main themes of the 2013-2014 NCD Plan of Work. He reviewed the membership survey and Strategic Plan to determine what members wanted and developed the following Plan of Work:

There are 5 main goals of the 2013-2014 NCD Plan of Work:

Goal 1: Strengthen the connection between the Division units and AFS Parent Society

 --continue as possible, NCD officer attendance at chapter meetings

Goal 2: Respond to the NCD membership survey

 --seek to establish online continuing education offerings

--enhance member connectedness via Twitter, Facebook, LinkedIn, other social media or other avenues and mechanisms

Goal 3: Review and update the NCD Bylaws

 --Archives Committee chairperson requirements needs to be changed

Goal 4: Identify chairs for open committee seats

 --Archives and Continuing Education Committees

Goal 5: Determine interest and value in maintain the Great Lakes and Salmonid Technical Committees

Goal 1 Discussion: Need to work with Quinton Phelps to determine when student subunit meetings are held.

Goal 2 Discussion: Need to find a continuing education chair to establish online offerings. Additionally, need to determine what courses membership would like for online offerings. AFS Parent Society Governing Board has identified that is topic is a priority, but has not started to attack it yet (Doug Austen). Need to determine the demand by the membership and scope the market to determine the gaps (Doug Austen). Nothing specific was outlined in membership survey to determine what online offerings are needed by membership. Develop standard list of topics people want to learn about (Statistics, Mussels, GIS, Fish Identification, Refresher courses, etc) (Jeremy Tiemann). Jeremy Tiemann working with Beth Beard on pursuing social media avenues. How people use social media may be age related, but would like to try to get students connected through social media (Phil Moy). Fish Management Section had little success trying to do this, hasn’t helped out the problem with students and young professionals. Maybe have additional separate meeting for students and young professionals to introduce students and young professionals to the Fisheries Management Section is needed (Quinton Phelps). Need to get to subunit meetings to determine what students want to stay connected to the NCD (Phil Moy). Social media may allow for easier feedback throughout the year as opposed to just around meetings (Phil Moy). Feedback from students on how the division can stay connected to the students and what the students want from the division is a focus for the NCD EXCOMM. Quinton Phelps reviewed the Fisheries Management Section approaches to connect students and young professionals to the Fisheries Management Section and discussion ensued.

Goal 3 Discussion: Current bylaws state that Archives Committee Chairperson must be from Iowa. Need to have this changed and review other bylaws that may need to be changed.

Goal 4 Discussion: Auditing Committee, Continuing Education Committee, and Archives Committee need Chairpersons.

Goal 5 Discussion: Determine interest in vacant technical comittees such as Great Lakes and Salmonid Technical Committees. Some committees such as the Salmonid Technical Committee have operating budgets already and some do not. Interest may wax and wane depending on how involved members want to be (Phil Moy). If committee has a project, committee members may have more energy than if no project or product (Vince Travnichek). Rivers and Streams Technical Committee has been very successful with well attended meetings without a project or product and maybe lessons learned from this committee can be used to revitalize other committees (Gary Whelan & Jeremy Tiemann).

***Proposed 2013-2014 Budget***

Phil reviewed the proposed budget. Doug Austen discussed the investment program. AFS has a professional investment company that can do subaccounts if interested at really good rates. Need to ask technical committees if interested in creating subaccounts in the investment program. Greg Pitchford asked question about need for insurance. Insurance is liability insurance for officers, insurance also offered to chapters (Gary Whelan). Doug Austen will discuss investment program during the business meeting and he will put together a one page fact sheet to overview the investment program. This will be sent to the NCD for distribution to chapters and technical committees.

***Committee Reports***

Nominations Committee (Gary Whelan): AFS listserv was down for awhile without us knowing about it. Therefore, the election will be held open for awhile longer to make sure all chapters have an opportunity to vote. 174 people have voted so far, but the new due date is February 7th. Doug Austen discussed new membership listserv system. *Email DoDo* used for now and allows chapters to do emails without have to go through AFS office. AFS will evaluate this system, weigh all options, and go from there.

Awards Committee (Vince Travnichek): Awards will be presented at Tuesday morning plenary session. Fenske Award will be presented Monday night at the student social. Need to remind membership to get submissions in early. Missouri Chapter has student award winner that will not be present at their chapter meeting and would like to present that award during the NCD Awards during the plenary. It was determined that if there is time to present the award during the plenary session, then we will accommodate them as best we can.

***AFS Report***

Bob Hughes and Doug Austen will both give a report to the membership during the business meeting on Tuesday.

***New Business***

Phil will go over the NCD Officer Chapter visits schedule during the business meeting on Tuesday. The business meeting is a 5pm on Tuesday. The social is at 6pm so we need to keep the meeting moving along smoothly. It will be important to announce vacant committee chair positions during the business meeting. There are ten people signed up for the Past Presidents Luncheon on Tuesday at 11:30am (Vince Travnichek).

2017 Midwest Fish and Wildlife Conference (Steve Gilbert): The Wisconsin Chapter would like to host the 2017 Midwest Fish and Wildlife Conference. There was a discussion on whether January is a better time frame for the conference than December. This will be evaluated after 2 years, but may interfere with reserving a conference hotel which in general requires 3 years in advance. Cindy Delaney (Delaney Meeting Management) is current meeting planner for the Midwest Fish & Wildlife Conference and she will be utilized for the 2015 and 2016 Midwest Fish and Wildlife Conferences. Cindy does a lot of behind the scenes work and understands how to work with the hospitality personnel. The host chapter does not have to hire a professional meeting management company for the conference, but this is an option for chapters that cannot commit large amounts of staff time to conference planning. There is a time and place meeting on Wednesday at 11:30am for future Midwest meeting planning, in which Steve will attend.

Motion to adjourn at 4:05pm.

*Respectfully submitted by Andy Jansen, NCD AFS Secretary-Treasurer.*